

**BOARD OF HOUSING AND COMMUNITY DEVELOPMENT  
MEETING  
May 18, 2009  
Richmond, Virginia**

Members Present

Mr. Anthony Clatterbuck  
Ms. Susan Dewey  
Ms. Betty Ann Davis  
Mr. Richard Evans  
Mr. Thomas Fleury  
Ms. Lori Fountain  
Ms. Nancy O'Brien  
Mr. Michael Reilly  
Ms. Ellen Robertson  
Ms. Carol Saulnier  
Mr. Tip Strickland  
Mr. Rick Witt

Members Absent

Mr. Brian Mullins  
Mr. Ed Whitmore

Call to Order

Mr. Tom Fleury, Chairman of the Board of Housing and Community Development, called the meeting of the Board to order.

Roll Call

The roll was called by Mr. Stephen Calhoun of the Department's Policy Office. Mr. Calhoun reported that a quorum was present for the meeting.

Public Comment

There was no one requesting to address the Board at this meeting, so the public comment session was closed.

Approval of Minutes

A motion was made to approve the minutes of the March 23, 2009 meeting of the Board. The motion was seconded and unanimously passed.

Report of the Housing Committee

Ms. Nancy O'Brien, Chairman of the Housing Committee, reported on the morning joint meeting of the Housing Committee and the Community Development Committee. Ms. O'Brien summarized issues considered in a development of the draft annual Action Plan. The committee recommended adoption of a 2009 Action Plan presented to the Board. A motion was made, seconded and unanimously passed.

Ms. O'Brien reported that the Committee recommended an amendment to the 2008 annual Action Plan to reflect the Homeless

Prevention and Rapid Re-housing Program funding provided in the federal American Recovery and Reinvestment Act. A motion was made to amend the 2008 Action Plan. The motion was seconded and unanimously passed.

Codes and Standards  
Committee

Mr. Anthony Clatterbuck, Chairman of the Codes and Standards Committee, reported the Committee met prior to the full Board meeting. The Committee approved a base document with code changes for the proposed Manufactured Home Safety Regulations, Industrialized Building Safety Regulations, Amusement Device Regulations, Virginia Certification Standards and the Statewide Fire Prevention Code. Work on the base documents and code changes will continue during the June 22, 2009 Committee meeting in Richmond. A full report of the Committee meetings and recommendations will be presented to the Board at the July 27, 2009 Board meeting.

VHDA Report

Ms. Susan Dewey, Executive Director of Virginia Housing Development Authority (VHDA) reported on the Low Income Housing Tax Credit Program, home ownership and foreclosure prevention.

Virginia Fire Services  
Board Report

Mr. Michael Reilly reported on the recent meeting of the VFBS and provided an update on VFIRS, aide to localities, burned building training and mini grants. Mr. Reilly reported that the next Board meeting would be held on June 6, 2009 in conjunction with a ceremony to honor fallen fire fighters.

Report of the Director

Mr. Bill Shelton, Director of the Department of Housing and Community Development, reported on the Economic Stimulus bill, the Neighborhood Stabilization Program, and recent ARC and CDBG awards. Mr. Shelton also reported on an upcoming Governor's Housing Forum and a meeting of the Foreclosure Prevention Task Force. Mr. Shelton provided an update on the upcoming building move of the Department.

Unfinished Business

Reliable brand G3 series dry sidewall and dry pendent sprinkler heads have been identified as failing to perform as designed under both actual fire and laboratory test conditions. Mr. Reilly provided an update on the G3 sprinkler issue.

New Business

None

Board Matters

None

Future Meetings

The next meeting of the Board will be held on Monday, July 27, 2009 in Richmond, Virginia following a public hearing held by the Board on proposed building and fire code regulations. The Codes and Standards Committee will meet in Richmond for a work session on Monday, on June 22, 2009.

Adjournment

Upon a motion duly made and seconded, the meeting was adjourned.